# Camp Koinonia

# Camp Manager Job Description

# www.campkoinoniany.org

Camp Koinonia is located 15 minutes from Canandaigua Lake, between Penn Yan and Naples, in western New York, on 300 acres in beautiful Italy Valley. During the summer Camp Koinonia hosts weekly Christian family camps and children’s camps, in addition to various other programs and rentals.

# Camp Manager

The camp manager is residential position responsible for managing the day-to-day operation of the camp and safety of all staff and campers, in accordance with required health regulations and Camp Koinonia polices and procedures. The camp manager is also responsible for managing the interface between the Camp Staff (kitchen & maintenance), the Program Staff and any rental groups using the facility. Camp Manager is a hands-on position, supporting kitchen staff and maintenance employee(s), including performing some kitchen duties at high-need times (meals), and/or maintenance when needed.

* Certification: American Red Cross responding to emergencies and CPR for the Professional Rescuer (stipend for training is available)
* CASE (Creating A Safe Environment) training completion
* Background check and NYS driver’s license
* Work commitment is required from mid June to mid August
* Residential position, live at Camp each week, Sunday – Friday afternoon, technically “on duty” the whole week
* Salary: depending on experience $450-550 per week
* Room and board provided.
* Upbeat personality, enjoys outdoors, kids & families
* Leadership and/or supervisory experience

The Camp Manager reports to the Board of Directors of Camp Koinonia

Applicants should apply online at <https://www.campkoinoniany.org/summerstaff>